Top 10 Interview Do’s and Don’ts

- **DO** maintain a positive and confident attitude
- **DO** make sure you are well dressed
- **DO** listen carefully to questions and instructions
- **DO** have a good understanding of the job and the company
- **DO** highlight what benefits you can bring to the company
- **DO** use your own experiences to answer the questions
- **DO** show passion and enthusiasm for the position.
- **DO** promote your strengths and market yourself
- **DO** let the employer know you have a clear career plan
- **DO** have a list of prepared questions to ask about the company and the position

- **DON’T** arrive late, sweaty and flustered. This will end the interview before it begins
- **DON’T** leave your mobile phone on
- **DON’T** wear trackie dacks, thongs and singlets
- **DON’T** stare out the window
- **DON’T** go into the interview without doing your homework
- **DON’T** ramble on about things that aren’t related to the industry
- **DON’T** exaggerate your previous experiences or skills (too much)
- **DON’T** reveal the negative parts of your personal life just yet
- **DON’T** sound confused about where you’re heading
- **DON’T** act like a rabbit caught in the headlights when it’s your turn to ask questions